

Tenant Maintenance Checklist

- Change HVAC air filters every 1-3 months.
- Test smoke and carbon monoxide detectors monthly.
- Report dripping faucets or running toilets promptly.
- Clean lint trap in dryer after each use.
- Keep drains free from food scraps and hair.
- Wipe down bathroom surfaces to prevent mildew.
- Trim plants away from exterior walls and AC units.
- Secure doors and windows properly.
- Remove trash regularly to avoid pest issues.
- Do not block vents or airflow pathways.